THOMPSON RIVERS UNIVERSITY | Veterinary Technology

<u>Application Instruction for</u>
<u>Veterinary Technology On-Site Program</u>

<u>IMPORTANT NOTES</u>

1. Ensure you meet all the <u>educational & other admission requirements</u> before you proceed with your application. You will be ineligible for a seat if you do not meet the requirements.

2. The deadline to apply and submit requirements is **February 1st of the applying year**.

3. If you are re-applying to this program, all new requirements are required.

4. This is NOT a first-come and first-serve program, please take your time to ensure all documents are thoroughly completed prior to applying.

5. Applicants should have an interest in working with and caring for animals. Students will be developing manual and technical skills. Consultation with practicing Registered Veterinary Technologists is mandatory.

PREPARE DOCUMENTS IN <u>STEP 1</u> BEFORE PROCEEDING WITH THE NEXT STEPS IN YOUR APPLICATION.

<u>STEP 1</u> **Prepare the following documents in PDF format to be uploaded with your application during STEP 2.**
The exception is the Part 3 video link which should be emailed to <u>Admissions@tru.ca</u>.

- Proof of Canadian Citizenship
  - o Copy of birth certificate/passport OR
  - o Proof of Permanent Residency Status if not a Canadian Citizen

- Your current resume

- Accreditation of the TRU VTEC Program indicates that applicants must have "an understanding of a career in veterinary technology". To accomplish this requirement, the following **3-Parts** of the application must be completed.

  - o **Part 1:** Watch selected videos and complete the **"Know, Wonder, Learn" document** *The videos and document form can be found* <u>here</u>. – If your T-ID is not available, please leave your email and phone number to proceed.

- **Part 2:** Interview a Registered Veterinary Technologist (current, active member of their Provincial Vet. Tech. Association) and keep detailed notes.
  The RVT interview instructions are available here.

- **Part 3:** Create a 4 – 7-minute introduction and Q&A video. Provide TRU with the hyperlink to your video; email this link to Admissions@tru.ca.
  (YouTube video link is preferred. P*lease ensure that your video permission setting allows access.)*
  The introduction and Q&A video instruction is available here.

STEP 2 **Apply to TRU** through the "Apply online" link on the Campus "Apply for Admissions" page. During this process, you will be given an opportunity to upload the PDF documents from STEP 1 with the web application.

STEP 3 **Other documentation. These should be sent directly from the institution or referee(s) to the Admissions office.**

- **TRANSCRIPT(s)**
  All official transcripts must be sent to TRU directly from the issuing institution(s). Transcripts submitted by students will not be accepted as official documentation.

  - **To submit high school and post-secondary transcripts** (other than a TRU transcript), please visit TRU's transcripts instructions site under "Submit a high school or post-secondary transcript to TRU".
  - **If you are an Out-of-Province high school student**, you must request an official transcript from the province or Ministry of Education in which you graduated. Look under "For current Canadian high school students" on the TRU's transcripts instructions site for assistance.

- **3 REFERENCES**
  - Please forward the online Reference Form link to three referees.
    (Your referees will need your T-ID to complete the form.)
    At least one must be from animal related experience, the other two may be from non-animal work or volunteer experience. No references from family members will be accepted.

- **LANGUAGE PROFICIENCY TEST RESULTS** — if applicable

Contact Info
vettech@tru.ca – Program inquiries
admissions@tru.ca – Admission inquiries, status of your application.