

Faculty of Science

Science Safety and Health Committee Minutes

September 23, 2022 online

Attendance August 2022 – June 2023

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 17	Sep 23	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Sonia Walczak	VTEC	A	Y									
Tara Geiger	VTEC	A	P	P	P	P						
Kathy Baethke	Biology tech-Co-chair	Y	Y									
Christine Petersen	Biology	Y	Y									
Michelle Bohem	Chemistry tech	Y	Y									
Christina Mohr	Chemistry	A	Y									
Nisha Puthiyedth	Computing Science	A	Y									
Yan Yan	Computing Science	A	O	N		L	E	A	V	E		
Catharine Tatarniuk	Engineering	Y	P	P	P	P						
Nancy Van Wagoner	Geology	A	A									
Yehia Mahmoud	Math	A	Y									
Joanna Urban	Microbiology-Co-chair	Y	Y									
Sheri Watson	NRS	A	Y									
Colin Taylor	Physics	A	Y									
Janine Rostron	Respiratory Therapy	Y	Y									
Christine Miller	UEPrep	A	A									
Resource members												
Stephanie Lawrence	OSEM	Y	Y									
Sarah Martin	Health Safety Manager	A	A									
Tara Langley	Recorder	Y	Y									
Corinne Petersen	Administrative Rep	A	A									
Henry Chan	OSEM	Y	Y									

1. Meeting called to order: 1:00 PM
2. Motion to adopt agenda by: Sheri Watson **Seconded by:** Joanna Urban **Passed.**
 - Additions to agenda: WHIMIS 2015 training for Science students, eyewashes in Science building, Climate action committee
3. Review of Minutes from June 22, 2022: edits needed: date, of last minutes, Sheri Watson, change to attended
4. Motion to adopt June 22, 2022 minutes by: Joanna Urban **Seconded by:** Christine Petersen **Passed.**
5. Old Business:
 - a) Inspections training (OSEM): not complete yet across campus, running additional training with HR next week
 - AED training will be held next week, then ongoing cyclically
 - WorkSafeBC Joint health and safety committee training will be offered also in the future, will be ongoing cyclically

- Sign-ups are done in Deltek

b) Meeting frequency and summer meetings or not: Faculty collective agreement states faculty get 2 months' vacation which covers July and August therefore first meeting in September will be early each year

- **Motion to have July and August off from SSHC: Joanna Urban Seconded: Nisha Puthiyedth All in favor: Passed**

6. New Business:

a) Inspections review (OSEM): Vtec and Engineering

- Engineering is good
- VTEC: SDS's and organizing chemicals, concern with formalin- .1-.6% is acceptable. Added safety tape, fixed some building maintenance issues
- F/U with Science June inspections: overstuffed classrooms due to renovations

b) Incident reporting- What is necessary, Science or entire campus?: JOHSC and other safety committees exist in other buildings so we only need to hear Science incidents: no incidents in Science for June/July/August

- Reminder to train students in PPE and emergency procedures
- **ACTION: Kathy/Joanna/Janine to do October inspection for 1st/ 2nd/3rd/floor labs**
- Verify contractors are keeping main areas clear of debris

c) Face to face meetings or online? Will remain online for fall, will revisit for winter semester.

d) Student Representative: The University Affairs Coordinator, TRU Students' Union, Sierra Rae, contacted Kathy regarding having a student on the SSHC committee as stated in our TOR. Students are vetted and provided to committees all over campus. Historically had a student on the SSHC committee.

e) Workload for SSHC committee members: Committees carry workload responsibility. Currently non-faculty committee members are not getting any credit for their participation.

- Safety committees are a workplace requirement but are volunteer based even though faculty get "service" credit.
- Inspections take approximately 1hr to complete. If everyone puts their name in for at least one, preferably two inspections, the workload stays reasonable for everyone.
- **ACTION: Everyone sign up for inspection dates to spread out workload**

f) Absentee clause in TOR- what is follow-through? There is no clause in SSHC TOR but JOHSC co-chairs are looking at their TOR absentee clause- what can the committee do about people not participating?

- Sometimes meeting times only work for one semester for committee members- looking at options to provide coverage

g) Updated TOR to more closely align with WorkSafeBC – mini committee: table to next meeting

h) Membership- is someone from each department necessary or just a certain number of members? If there is someone from every department, they can bring info back to departmental meetings and increase communication between committee and faculty

- SSHC encompasses building safety not just lab safety
- Committee to stay as is with representatives from each department

i) WHMIS 2015 training for Science students:

- Recertification can be done on Moodle and certificate is provided there
- Each department has their own requirements for students, there is no university-wide requirement or Science-wide requirement
- Will continue discussion with Sarah Martin.
- **ACTION: Kathy will verify Science requirements with Dean Greg Anderson**

j) Eyewashes stations: recommended in S172, S274 is still under construction but can be added, S265, S362A has

been installed

- Greenhouse eyewash bottle needs expiry date on it
- VTEC getting one in the dark room

k) **Wardens and fire drill:** Overall went well- evacuation was quick, fire marshals can discuss together separately and Janine will report back. ***ACTION: Janine Rostron will report back on the fire marshals' meeting***

- Renovations caused issues- lack of exit signs, blocked off stairwells, no evacuation routes posted,
- Directional signage at muster station 6 has been completely removed ***ACTION: Christina Mohr will do Archibus to have this replaced***
- Muster station 7 in front of nursing building, people congregate in walkway where emergency vehicles need to drive. If this was a real fire, security will be present to guide people away from roadways.

j) Incident report (Henry): See above

7. Adjourned: 2:11 pm

Next meeting: October 21, 2022 1-2:00 PM

Minutes recorded by Tara Langley and reviewed by Kathy Baethke and Joanna Urban.