

Faculty of Science

Science Safety and Health Committee Minutes

Jun 22, 2022 online

Attendance August 1 – June 2022

Y=Present

P=Proxy received

A=Absent

| <i>Name</i> | <i>Area</i> | Aug 20 | Sep 24 | Oct 22 | Nov 19 | Dec 17 | Jan 26 | Feb 23 | Mar 23 | Apr 27 | May 25 | Jun 22 |
|-------------------------|-----------------------|--------|--------|--------|--------|--------|--------|--------|--------|-----------------|--------|--------|
| Sonia Walczak | AHT | Y | Y | A | A | Y | A | A | A | Late/ missed | A | A |
| Tara Geiger | AHT | A | A | A | Y | A | Y | Y | Y | A | Y | Y |
| Kathy Baethke | Biology tech-Co-chair | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | A |
| Christine Petersen | Biology | Y | Y | Y | Y | Y | Y | A | Y | Y | A | A |
| Trent Hammer | Chemistry | Y | Y | L | E | F | T | C | O | M | M | |
| Michelle Bohem | Chemistry tech | | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Christina Mohr | Chemistry | Y | Y | Y | Y | Y | P | A | A | Y | Y | Y |
| Nisha Puthiyedth | Computing Science | P | P | P | P | Y | Y | P | Y | Y | A | A |
| Yan Yan | Computing Science | Y | Y | Y | Y | Y | Y | A | Y | Y | A | A |
| Catharine Tatarniuk | Engineering | Y | Y | Y | Y | Y | P | Y | Y | Y | Y | Y |
| Priya Soni | Engineering | | | | Y | A | P | Left | TRU | | | |
| Nancy Van Wagoner | Geology | S | A | B | B | A | T | I | C | A | L | |
| Yehia Mahmoud | Math | A | A | A | A | A | A | A | A | A | A | Y |
| Joanna Urban | Microbiology-Co-chair | A | Y | Y | Y | P | Y | A | Y | A | Y | Y |
| Sheri Watson | NRS | Y | Y | Y | Y | Y | Y | A | Y | Y | Y | P |
| Colin Taylor | Physics | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Janine Rostron | Respiratory Therapy | Y | Y | Y | Y | Y | Y | Y | A | P | A | A |
| Christine Miller | UEPrep | A | Y | P | P | Y | P | A | A | A | A | P |
| Resource members | | | | | | | | | | | | |
| Stephanie Lawrence | OSEM | Y | A | Y | Y | Y | A | A | Y | A | A | P |
| Sarah Martin | Health Safety Manager | Y | Y | A | P | Y | Y | Y | Y | A | Y | P |
| Tara Langley | Recorder | Y | Y | Y | Y | Y | Y | Y | Y | A | Y | Y |
| Corinne Petersen | Administrative Rep | Y | Y | Y | A | P | Y | A | Y | Y | Y | Y |
| Henry Chan | OSEM | | | | | | | | | Y | Y | Y |

Eric Villeneuve attending in proxy for Christine Miller.

1. Meeting called to order: 10:07 AM
2. Motion to adopt agenda by: Joanna Urban **Seconded by:** Sheri Watson **Passed.**
 - Additions to agenda: none
3. Review of Minutes from May 25, 2022: no changes
4. Motion to adopt May 25, 2022 minutes by: Joanna Urban **Seconded by:** Tara Geiger **Passed.**
5. Old Business:
 - a) Inspections training (OSEM): Henry- Inspections course is almost ready to use. **ACTION: Henry will contact Stephanie to find out when it's open to register**

6. New Business:

a) **Meeting time Fall 2022 semester:** SSHC meets 11 times a year, is this too many times? Regular attendance is difficult for all members. **ACTION: Tara Langley will send out doodle poll in August for fall meeting time**

b) Incidents (Henry):

- **June: 3 student incidents, no faculty/staff incidents so far**
- Please communicate to students to use the shortest distance path to where you are going, let workers know when you are passing by if they are on the ladder etc.

c) Inspections review:

- Under the stairs near S203 is used for janitorial supply, appears to be garbage. This area is used as storage. There is a small janitorial closet but key access is not working. **ACTION: Corinne will contact janitorial to find new storage space for cleaning supplies and storage bins**
- S233 Geology lab- needs eyewash, fume hood is being used as storage, is chemical storage cabinet needed in there? **ACTION: Colin will speak to Nancy VanWagoner to see if fume hood is still needed and will take a look through the rooms**
- S233 rocks have been placed on high ledge, can these be moved so they don't fall if there is shaking during construction? Also fire extinguisher needs signage **ACTION: Colin will follow-up**
- Physics office with radioactive cabinet beside the desk: the radioisotope license will be kept, our RSO is Joanne Rosvick
- S262 flammable cabinet ventilation needs checking, only has vent in top, not bottom- will wait until after renovations are done as ventilation is being upgraded
- S260A- soldering is happening in there but no exhaust system, but there is a vacuum that filters the air and recirculates it clean into the room
- Working alone procedure for lab techs is being worked on
- Eye wash solutions are being replaced in chemical storage units
- S265 chemical storage needs eye wash station, items are not being stored by compatibility, too crowded, not labelled, no ventilation. **ACTION: Joanna will email Kingsley to address this**
- S274 fume hood is being used for storage, chemicals need checking, ceiling tiles have water spots **ACTION: Henry will do Archibus to have the ceiling looked at**
- Unlabelled chemicals S271 Dipesh, Bruno, Norm Reed use this room. **ACTION: Joanna will email them to clean up this space**
- S273 oil baths needing disposal- this has already been addressed
- Mechanical rooms need some clean up

7. Adjourned: 10:36 AM

Next meeting: August TBD

Minutes recorded by Tara Langley and reviewed by Joanna Urban.