

**Faculty of Science**  
**Science Safety and Health Committee Minutes**  
**February, 2023 online**  
**Attendance August 2022 – June 2023**

Y=Present

P=Proxy received

A=Absent

Name	Area	Attendance											
		Aug 17	Sep 23	Oct 21	Nov 18	Dec 16	Jan 18	Feb 15	Mar	Apr	May	Jun	
Sonia Walczak	VTEC	A	Y	Y	Y	A	Y	Y					
Tara Geiger	VTEC	A	P	P	P	P	Y	Y					
Kathy Baethke	Biology tech-Co-chair	Y	Y	Y	Y	Y	Y	Y					
Christine Petersen	Biology	Y	Y	Y	Y	Y	Y	Y					
Michelle Boham	Chemistry tech	Y	Y	Y	Y	Y	Y	Y					
Christina Mohr	Chemistry (recorder)	A	Y	Y	Y	P	Y	Y					
Nisha Puthiyedth	Computing Science	A	Y	Y	P	Y	on	leave					
Yan Yan	Computing Science	A	O	N		L	E	A	V	E			
Catharine Tatarniuk	Engineering	Y	P	P	P	P	A	Y					
Abril Fink	Engineering tech		Y	Y	Y	Y	A	A					
Nancy Van Wagoner	Geology	A	A	A	A	Y	A	A					
Yehia Mahmoud	Math	A	Y	A	A	A	A	A					
Joanna Urban	Microbiology-Co-chair	Y	Y	Y	Y	A	Y	A					
Sheri Watson	NRS	A	Y	P	Y	A	Y	Y					
Colin Taylor	Physics	A	Y	Y	Y	A	Y	Y					
Janine Rostron	Respiratory Therapy	Y	Y	Y	P	Y	Y	Y					
Christine Miller	UEPrep	A	A	A	A	Y	Y	A					
<b>Resource members</b>													
Stephanie Lawrence	OSEM	Y	Y	A	A	Y	left	TRU	-	-	-	-	
Sarah Martin	Health Safety Manager	A	A	A	Y	Y	on	leave	-	-	-	-	
Tara Langley	Recorder	Y	Y	Y	left	com	mit	tee	-	-	-	-	
Corinne Petersen	Administrative Rep	A	A	Y	Y	A	Y	A					
Henry Chan	OSEM	Y	Y	Y	Y	Y	Y	Y					
Steve Farrell	OSEM (for S Martin)						Y	Y					

**1. Call to order:**

**2. Adoption of Agenda** Moved by: Christine Petersen Seconded by: Sheri Watson

**3. Review of Minutes from January 18, 2023**

**4. Adoption of minutes from January 18, 2023**

Moved by: Janine Rostron Seconded by: Catherine Tatarniuk

**5. Old Business**

- a) **Inspections Training (OSEM)** – As committee members of the SSHC we are required to do eight hours of training as per Work Safe BC. Henry will email the team links to this training. Once training is completed the certificates of completion can be emailed to OSEM (Henry). **Action:** Henry and all committee members
- b) **TOR** – Final review will take place next meeting. **Action:** Please review document prior to meeting.
- c) **F2F May and June meetings:** Request for S375 has been submitted.
- d) **Eyewash bottles – Chemical storage room – Michelle** has been completed.
  - i. **Chemical storage facility protocols/procedures – Henry:** Due to break-ins and vandalism: If you notice anything out of the ordinary (damage, break-in, etc.) Contact Security, Facilities, OSEM and Risk Management, and users of that space. Take photos of any damage. Discuss with Sciences if it might be a good idea for fencing to be put up around that area. Security cameras are going to be installed.
- e) **Evacuation debrief – Steve** met with Marshalls to provide feedback. Turns out there are only two Marshalls for three floors. Need to identify gaps – would like to have all of the Marshall positions filled. Regarding communications: Teams and 2-way radios will continue to be used by the Marshalls and for supporting information. The TRUSafe app for general information. Risk Management, OSEM and Marcom to work out a solution for all communications. More updates will be presented in the coming months.

## 6. New Business

- a) **Biosafety training for CL2 Lab:** Henry provides orientation to access to micro areas. Look at Henry's calendar for biosafety orientation dates.
- b) **Equipment removal from CL2 lab** – This is an ongoing issue. Please pass on any suggestions to Kathy on how to control the unauthorized removal of items from this restricted area.
- c) **Inspections – January (Kathy and Janine)** – will do next week. *Side-note: Janine R. will be leaving the committee and is currently looking for a replacement. Thank you, Janine, for all your hard work!*
- d) **Incident Report – Steve:** 17 incidents. 4 injuries beyond first aid. Only two incidents in Sciences – both students – one was a fainting and the other was an exposure to a substance (blood, feces, urine). Promote reporting incidents as no name no blame. Encourage people to report incidents without concern of reprimand. If there is negligence or intent in someone getting hurt, there will likely be follow-up.

## 7. Meeting adjourned: 11:30am

**Next meeting: March 15, 2023 @ 10:30am**