#### **FORMATTING**

#### Do:

- Double-space the entire paper.
- Set all four margins at 1 inch (2.5cm).
- Use a readable font, such as Times New Roman, in 12 pt. font.
- Create a running head at the top of each page, with your last name and the page number in the top right corner, <sup>1</sup>/<sub>2</sub> inch from the top of the page.
- Indent the first line of each paragraph.
- Leave one space after periods and other concluding punctuation marks.

#### Don't:

- Solution States State
- $\otimes$  Indent the first lines of a block quote.

#### FIRST PAGE

- Your name goes in the upper left corner.
- Your instructor's name goes below your name.
- The name and number of the course go below your instructor's name.
- The date goes below the course name and number.
- The title of your paper is centred below the date.

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Masaaki Akiyama

Professor Clark

English 1100

10 May 2023

Negotiating with Nature: Apex Predators

in Canadian Literature

In recent years, images of apex predators, such as tigers,

have appeared in the work of prominent Canadian writers,  $% \left( x\right) =\left( x\right)$ 

such as Yann Martel...

#### **INCLUSIVE LANGUAGE**

Writers are encouraged to **think critically** about their language, contexts, and audience(s).

- Consider omitting terms referring to identity (e.g., "Muslim doctor" and "bisexual mother" can simply be written as "doctor" and "mother) if the terms are not relevant.
- Reword for **gender neutrality** (e.g., "humankind" rather than "mankind").
- Be **precise** (e.g., "Secwepemc land" rather than "First Nations' land"), because generalizations can perpetuate stereotypes.
- Use the pronoun "they" instead of "he/she"

# **QUOTATIONS**

If a direct quote is fewer than four lines, enclose it in quotation marks:

Svendsen says that "[i]t is important that words" (1).

If a direct quote is four or more lines, format it as a block quote:

Svendsen explains why direct quotations matter:

It is important that readers know when you are borrowing someone else's exact words. Otherwise, you may be accused of plagiarism, which is a form of academic dishonesty. (1)

# WORKS CITED

The Works Cited list (in alphabetical order) begins on a separate page at the end of your paper, with the words, Works Cited, centred at the top. Ensure you have your last name and page number in the header, margins are set at 1 inch (2.5cm), and it is double-spaced.

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#### Works Cited

Boggs, Colleen Glenney. "Public Reading and the Civil War Draft Lottery." American Periodicals, vol. 26, no. 2, 2016, pp. 1-24.

# MLA IN A NUTSHELL



This guide covers only the most common situations. For more information on MLA style, please consult the TRU Library guide at https://libguides.tru.ca/mla9.

Note: This guide is based on the *MLA Handbook*, 9th Edition. Always check with your instructors to see if their requirements differ from those described here.





#### **IN-TEXT CITATIONS**

An **in-text citation** appears in the text of a paper to indicate that a source is being cited, and directs your reader to your Works Cited page. MLA format follows the **author-page format**; this may be the author's last name, or you may use a shortened title or the description of the work. If you are quoting or paraphrasing a specific part of the work, use a **location marker** such as a page number or time stamp.

Use **parenthetical citations** to refer to the works of others. Typically, you will place the author's last name and the page number in parentheses; however, you may also refer to the author directly in your sentence:

Price claims ... (168-69). or ... (Price 168-69).

If another indicator is used in your source instead of page numbers, use the appropriate label, and place a comma after the author's name in parenthetical citations:

... (Price, chs. 3-4). or (Price, paras. 5-8).

**Indirect** sources: an indirect source is a source cited within another source. Do your best to locate the original or **primary** source and cite directly from it; however, if you can't, use "qtd. in", and the **indirect** or **secondary** source:

Munro described herself as "..." (qtd. in Price 60).

#### Three or More Authors

... (Singh, et al. 19-25). Singh, Ross, Peters, and Otieno argue ... (19-25). or Singh, et al., argue ... (19-25).

## **Corporate Author**

Use the shortest noun phrase in parenthetical citations: The Native Women's Association of Canada urges... (7). ... (Native Women's Association 7).

# Artificial Intelligence/GenAI (such as ChatGPT)

[Note: Do not refer to AI as the author; instead, use a shortened version of the Title of Source in your Works Cited, such as the prompt you used.]

...("Describe the symbolism").

# Online Source (No Pages)

 $\dots$  (Sanborn).

... ("Creating").

## **WORKS CITED**

For Works Cited entries, use the MLA template of **core elements** (facts about your source), with punctuation (periods and commas) as shown here:

- 1) Author.
- 2) Title of Source.
- 3) Title of Container,
- 4) Contributor,
- 5) Version,
- 6) Number,
- 7) Publisher,
- 8) Publication Date,
- Location.

Leave out any elements that cannot be found. (However, you must include the **Title of Source**. If there is no title, use your own description.)

#### Journal Article (Open Access)

Dressler, Roswita. "Exploring Linguistic Identity in Young Multilingual Learners." *TESL Canada Journal*, vol. 32, no. 1, 2014, pp. 42-52, www.teslcanadajournal.ca/index.php/tesl/article/view/1198.

## **Chapter in an Edited Book**

Price, Martin. "Austen: Manners and Morals." *Jane Austen*, edited by Harold Bloom, Chelsea House, 1986, pp. 163-178.

# Video (Online - YouTube)

Adichie, Chimamanda Ngozi. "The Danger of a Single Story." *YouTube*, uploaded by TED, 7 Oct. 2009, youtu.be/D9lhs241zeg.

"Indigenous Style In a Nutshell - Thompson Rivers University." *YouTube*, uploaded by TRU Student Life, 12 Oct. 2021, youtu.be/AZrm7BKCEwQ.

# Government Report (Online)

Heisz, Andrew. *Income Inequality and Redistribution in Canada: 1976 to 2004*. Statistics Canada, 2007, www.statcan.gc.ca/pub/11f0019m/11f0019m2007298-eng.htm.

#### Website or Online Newspaper Article

Khan, Sheema. "Allophilia: Beyond Tolerance Lies True Respect." *The Globe and Mail*, 28 Feb. 2013, www.theglobeandmail.com/opinion/allophiliabeyond-tolerance-lies-true-respect/ article9130024.

For a **work with two containers**, fill out elements 3-9 of the template again (as applicable).

#### Journal Article (Within a Database)

Andrews, Jennifer, and Priscilla L. Walton.

"Rethinking Canadian and American Nationality: Indigeneity and the 49th Parallel in Thomas King." *American Literary History*, vol. 18, no. 3, 2006, pp. 600-617. *Academic Search Complete*, doi:10.1093/alh/ajl001.

## Book (Online - Ebrary or Google Books)

Scheuermann, Mona. *Reading Jane Austen*. Palgrave Macmillan, 2009. *ProQuest Ebrary*, site.ebrary.com/lib/trulibrary/detail.action? docID=10400079.

# Episode of a TV show (Online - Netflix)

"Hush." *Buffy the Vampire Slayer*, season 4, episode 10, WB, 14 Dec. 1999. *Netflix*, www.netflix.com/title/70133793.

For a **self-contained work**, leave out the Title of Container, but fill in elements 4-9 (as applicable).

## Book (Print)

Miller, D. A. *Jane Austen, or The Secret of Style*. Princeton UP, 2003.

# Artificial Intelligence/GenAI (such as ChatGPT)

"Describe the symbolism of the green light in the book *The Great Gatsby* by F. Scott Fitzgerald" prompt. *ChatGPT*, 13 Feb. version, OpenAI, 8 Mar. 2023, chat.openai.com/chat.

[Note: MLA is designed to be *flexible*, so use the **core elements** to represent the AI tool, your prompt, and your process as specifically as possible.]