



Gaming Event Licence #158542

The Gaming Policy and Enforcement Branch (GPEB) has approved and issued a gaming event licence to:

Thompson Rivers University Foundation
805 TRU Way
Kamloops BC
V2C 0C8
L&G File Number: 110230
GBCID Number: 15647

Event Contact: Katrina Harding, 778-471-8469
Gaming Event: Class A - Raffle Licence - Payroll Deduction
Licence Period: 07-Mar-2025 - 25-Mar-2026
Issue Date: 08-Jan-2025

Ticket sales: 07-Mar-2025 - 11-Mar-2026
Total value of all prizes: 50% of total sales
Ticket price(s): 19999 tickets, 1 for \$5.00
Draw date(s) and/or location:

- Every second Wednesday the day before payday at 11:55 a.m., TRU Foundation, 805-TRU Way, Kamloops, BC V2C 0C8

The Licensee must comply with the [Criminal Code of Canada](#), [British Columbia's Gaming Control Act \(the Act\)](#), [Gaming Control Regulation](#), all other applicable federal, provincial and municipal laws, the Gaming Policy and Enforcement Branch's [Licensed Charitable Gaming Rules \(the Rules\)](#), policies and orders issued by GPEB, as well as any conditions listed on this licence.

Section 86(2) of the Gaming Control Act requires all licensees to notify GPEB's Investigations and Regional Operations division without delay regarding any conduct, activity or incident that may be considered contrary to the above noted law, regulation, and policies, or that may affect the integrity of gaming. Complaints about the conduct and management of gaming events may be submitted online at: [Report of Wrongdoing](#)

Review your licence in full and if any changes are required, please contact GPEB. **Any changes must be approved in writing prior to the start of an event.** Organizations must submit a written request to Gaming.Licensing@gov.bc.ca These requests must include the licence number, proposed changes and be from an individual listed on the application or a Board member of the organization.

Gaming events may only be conducted at the location, on the dates and at the times specified on this licence.

Licensees are strongly encouraged to review [the Rules](#) to ensure they understand their roles and responsibilities.

This licence is subject to the following conditions:

- Intended Use of Licence Event Proceeds: Scholarships and bursaries are eligible where a scholarship/bursary program is offered by an eligible organization whose board determines the selection criteria and award procedure.
- Details of advertised prizes must be consistent with the prizes approved on the licence. Prize descriptions should provide enough detail for the winner to make an informed decision.
- Percentage based prizes must be calculated from the actual gross revenue generated through the ticket sales of each draw and distributed to winners as set out on this licence.
- Custom printed tickets are required where any ticket sales period exceeds one day. Tickets must be prepared and include the required information, as outlined under Section 11.9 of the Licensed Charitable Gaming Rules.
- Where a series of raffles is conducted under a single licence, these tickets must be: A different ticket colour for each price category; or A separate series of sequential numbers for each price category. Tickets must be prepared and meet the requirements outlined under Section 11.10 of the Licensed Charitable Gaming Rules.
- Accountability requirements for Payroll Deduction Raffles include documentation demonstrating the employee's consent to the wage deduction for a specified period. The licensee's employees entered in the raffle must be advised of the raffle's licence number and of the start and end dates. Employees must have the option to withdraw or participate in the gaming event at any time during the licence period, as outlined in Section 11.4 of the Licensed Charitable Gaming Rules.
- This gaming event licence has been issued with the understanding that all advertising and marketing must comply with Section 17 of the Licensed Charitable Gaming Rules. Licensees must meet all advertising and marketing standards, which include ensuring promotional materials do not use minors to promote gambling, except as permitted in advertising using minors, are not directed primarily to minors, factually report the chances or odds of winning and include the gaming event licence number (e.g., BC Gaming Event Licence #123456).

- This licence has been issued with the understanding that your organization will comply with Section 17.4 of the Licensed Charitable Gaming Rules. A licensee must not allow minors to: Participate as a player or worker; purchase entry (entry must not be sold to a person under the age of 19); and sell on behalf of the organization.

It is mandatory that all licensees complete a Gaming Event Revenue Report (GERR) within 90 days of the licence end date. GERRs must be submitted using the Gaming Online Service at [Report Search \(gov.bc.ca\)](http://ReportSearch.gov.bc.ca) A step-by-step guide is available on the GPEB website: [Gaming Event Revenue Report Online Submission Guide](#)

You have the right to submit a written reply to any conditions listed above within 30 days from the receipt of this licence. To submit a written reply please email Gaming.Licensing@gov.bc.ca For additional information on Written Replies please refer to Section 23 of the Rules and/or Part 5, Division 3 of the Act.

If you have any questions or require assistance, please contact the Licensing Unit by:

- **Email:** Gaming.Licensing@gov.bc.ca
- **Telephone:** (250) 387-5311
- **Toll-free within Canada/USA:** 1 (800) 663-7867 (asked to be transferred to the number above)